



**ENGINEERING SERVICES
POLICY STATEMENT**

For

Grading Permits

Date: January, 2009

**Edward N. Domingue
Director of Engineering Services**

GRADING PERMIT:

The following items are required in order to obtain a Grading Permit:

GRADING PLAN:

All grading plans shall be prepared and signed by a Registered Civil Engineer when a grading permit is required by the Grading Ordinance.

GRADING BONDS:

A grading bond shall be posted for any project requiring a grading permit. The form of the bond shall be as follows:

1. Major and Minor Subdivisions

- a. *Surety Bond: Ninety (90) percent of approved engineer's estimate.
- b. **Cash Bond: Ten (10) percent of approved engineer's estimate (\$5,000 minimum, \$50,000 maximum).

2. Non-subdivision Project (i.e., single lots, commercial, etc.)

** Cash Bond: Ten (10) percent of engineer's estimate (\$5,000 minimum, \$50,000 maximum).

* Surety bonds may also be in the form of an instrument of credit or letter of credit.

** Cash bonds must be in a form immediately available to the City. Any cash bonds drawn on by the City shall be replaced by the developer prior to commencing work.

SOILS REPORTS:

A soils report shall be required in the following cases:

1. All grading in conjunction with a Major or Minor subdivision.
2. Any grading with extensive filling, generally with fills over 5 feet in depth (3 feet in "hillside grading areas").
3. Any site where over 1,000 C.Y. of earth is moved.
4. Whenever geological, groundwater, or other soil's factors need to be reviewed as determined by the City Engineer.